

Eclipse



Eclipse is a powerful FM resource booking system that provides a host of options and tools to simplify the administration and optimisation of facilities usage.

From room and desk booking to the allocation of car parking and chauffeuring, Eclipse combines ease of use with a wide variety of functions to manage bookings, catering, visitor registration, and equipment. Bookings may be entered and organised in a number of ways: from a simple point-and-click graphical user interface to a sophisticated booking matrix.

Through the Scan Window available time slots can be easily identified, each of which can be reserved and allocated simply using a mouse or keyboard. The Automatic Date/Room Selector provides the user with suggested rooms and available dates based on a variety of criteria; thus ensuring maximum use can be made of all facilities.

Features

- Available with Concept™ SQL Lite, Concept™ SQL and Concept™ 500.
- Block and template bookings.
- Booking and management of catering delivery.
- Reservation of inventory and equipment requirements.
- Recording attendee information.
- Internal and external charging of bookings and payments.
- Visitor management.
- Visitor badges.
- Catering control.

- Default catering and inventory per building/ location.
- Waiting list.
- Utilisation and management reports.
- Management of alternative room layouts.
- Integration with task management for household service delivery.
- Microsoft® Outlook diary integration via Workflow Pro™.
- Copy/Move booking function.
- Fully Internet and Intranet enabled through Concept™ eSQL.
- Can be extended to provide online flexible work area booking (hot-desks).
- Booking confirmation/cancellation via Workflow Lite™.
- Security and access control for users.
- Internal/external contact lists.
- Cost summaries per booking.

Benefits

- Increased productivity: eliminate double-booked rooms and schedule conflicts.
- Simplified meeting planning process: quickly reserve rooms, equipment, catering, etc, and notify attendees and service providers.
- Total schedule control: comprehensive management capabilities, ranging from user permission rights to by-location/resources booking processes.
- Optimum use: ensures resources, equipment and facilities are used to maximum efficiency.



Let us help change your world.

